

Saints Peter and Paul Advisory Board Meeting April 17, 6:30 pm

Members in attendance: Brad Atkinson, Brea James, Risa Venable, Brent Drummond, Alan Lammers, Fr. Bill Guest Presenter: Nancy Harris

SCHOOL ADVISORY BOARD MEMBERS						
Term Expires	Member/Term		Member/Term		Member/Term	
June 2019	Mona Brownfield	2nd	Brea James	1st		
June, 2020	Dan Schuster	2nd	Ashley Wassmann	1st	Risa Venable (Appointed)	1st
June, 2021	Brad Atkinson	1st	Brent Drummond	2nd		
OTHER MEMBERS						
Fr. Bill Peckman						
Alan Lammers, Principal						

Call Meeting to Order: Brent

Opening Prayer/Reflection: Shared closest moment to God this past week

Approval Minutes – Brea approved, Brent seconded

Parish Vitality Study Nancy Harris presented about The Vitality Study, which is under the direction of the Parish Success Group. They are organizing efforts and help the parish move forward and be viable. The committee has three goals with action plans for each goal.

1. Make building and strengthening relationships within the parish and with the community
2. Focus on spiritual renewal of faith by the parishioners
3. Respond to the needs within our larger community and ease pain

She was looking for an SAB representative for the Steering Committee, which meets once a month to help the committee move forward. Nancy is the chairperson of this Committee. The next meeting will be around May 23rd.

Home and School Report:

-Increased our payment to the church to \$50,000 presented in quarterly installments.

- New elected officers are Jannell Drummond (President) and Danah Nichols (Secretary)
- Field Day and Donuts for Dads will be held 5/8
- Outgoing president reports there will be a meeting this summer with H&S Board to decide because year's theme and to transition to new Board members.

Principal's Report: Alan

PRINCIPAL'S REPORT

SCHOOL ADVISORY BOARD MEETING

April 2019

Immunizations- There have been no further developments

Extended Care - Summer Program

Mary Vollmer analyzed the viability of the proposed program based on the number of firm commitments, of which there were 15 full-time and part-time students. It is not financially feasible. The program would have lost approximately \$3,200.00

Sports Awards - The decision to not have it was a poor one. It was rectified.

Marquee Sign - The family of Angela Smith is looking to use the memorial money to erect a structure in front of the school to hold the marquee sign that is currently on the gym. This would give easier access to keep it more up to date.

The class of 2014 provided the current sign as a class gift, so it is necessary to use the same sign. The cost was the issue as to why it was installed on the gym.

While planning and zoning and city council approvals are required, there should be no issues with setback requirements and no variances should be needed.

Michelle Klein will fill the 6th grade position. She went through 3 interviews. Still working to fill the music position which is a .6FTE.

Pastor's Report: Fr. Bill – The bishop put a hold on switching parish families to tuition paying for not meeting mass attendance and give guidelines at this time. The Bishop wants us to continue encouraging toward the same end goal. Pastor also spoke on possible mass time changes.

Old Business

- Family/School Agreements & Diocesan Covenant of Trust
- 2019/2020 Calendar review

New Business

- Principal Performance Review (Complete at End of Meeting or placed in sealed envelope directed to President Brent Drummond)
- Discussed possibilities to help make band more viable

Committee Reports: *These reports are to be emailed out and if there is nothing pressing then they will not be discussed during the meetings.*

- **Finance:** Brent & Ashley (see budget below) – Collections are still not where they want them to be, but are getting better. Direct deposit sign-up sheets will be going out with registration.
- **Fleet & Facilities:** Dan – Van use is going up. A reservation site has been created. There are a set of keys in the school office and in the parish office. Dave keeps them fueled up and the log book is being used.
- **Technology & Library:** Alan
- **Plan of Improvement:** Brea (Update Progress)
- **Lunch Committee:** Risa – Cook has been happy and thankful for items she has received and had no other reports for the board. Kids seem happy with meal offerings. Copies of the lunch and breakfast menus are on the website.
- **Athletic Committee:** Brad – Sports Banquet has been scheduled

Next Meeting: May 9, 2019, 6:30 pm

New email addresses to add to SAB group:

Brea bjames@bpsk12.net and Allison amfrederick21@gmail.com

2018/19 SS Peter and Paul Monthly Budget Summary

Description	YTD	YTD Budget	YTD Budget Difference	Annual Budget	Annual Budget Difference
Income					
Tuition & Registration	\$192,849	\$209,338	-\$16,489	\$269,400	(\$76,551)
Fundraising, H&S	\$37,823	\$38,294	-\$471	\$62,600	(\$24,777)
Education Foundation & DEEF	\$60,316	\$53,400	\$6,916	\$53,400	\$6,916

School Envelopes	\$238,843	\$156,000	\$82,843	\$166,000	\$72,843
Student Activities	\$13,440	\$13,287	\$153	\$20,800	(\$7,360)
Total School Income	\$543,270	\$470,319	\$72,951	\$572,200	(\$28,930)
Parish Support	\$323,133	37%			
Total Income	\$866,404				
Expenses					
Salaries	560,048	\$573,291	(\$13,243)	\$744,350	(\$184,302)
Health Insurance	99,056	\$84,448	\$14,608	\$118,100	(\$19,044)
Retirement	9,357	\$11,100	(\$1,743)	\$14,800	(\$5,443)
Utilities	34,765	29,679	\$5,086	38,400	(\$3,635)
Property Insurance	30,358	\$30,175	\$183	\$30,175	\$183
Textbooks & Curriculum	40,468	\$36,525	\$3,943	\$36,525	\$3,943
Supplies	20,564	\$13,560	\$7,004	\$17,175	\$3,389
Repairs/Improvements, New Equipment, Custodial supplies	43,878	\$51,612	(\$7,734)	\$61,450	(\$17,572)
Student & Faculty Activities	27,909	\$27,802	\$107	\$32,550	(\$4,641)
Total Expenses	\$866,404	\$858,192	\$8,212	\$1,093,525	(\$227,121)

Utilities	\$34,765	4%			
Instructional	\$68,377	8%			
General Administration	\$94,800	11%			
Salaries/Benefits	\$668,461	77%			