

S.S. Peter & Paul Home & School

Meeting Minutes – November 6, 2012

The meeting was opened by President, Linda Runnebaum, as she led the group in prayer.

Secretary's Report

Jill Coleman provided a copy of the minutes from the last meeting and gave a summary. Lori Rowlett made a motion to approve the minutes and Mona Brownfield seconded the motion. Motion passes.

Treasurer's Report

Elaine Green gave the Treasurer's Report and reviewed the revised budget.

Account Balances as of 11/6/2012

BCNB Checking	\$ 23,997.43
Edward Jones – Investment Acct.	\$ 25,945.77
TOTAL	\$ 49,943.20

A detailed financial summary was also presented to those in attendance.

New Business:

Principal's Report

Mr. Lammers reported on the status of the parking lot. Dirt work and grading have started. There will be no concrete for now. Once the work is complete, the lot will be available for everyone to use including Pre K drop off.

The floor covering system has arrived. We could use a few people to help put that together.

At the January meeting he will probably be presenting a funds request for teachers to attend a technology conference.

Innisbrook Wrapping Paper Fundraiser

Elaine Green reported the sales numbers from the fundraiser. She gave the amounts from the last 3 years as follows: 2010, \$7379; 2011, \$6300; 2012, \$4815. We questioned if we should continue this fundraiser due to the downward trend. It was decided that the fundraising committee will meet before our January H&S meeting to see if we want to continue.

Book Fair Update

Elaine Green reported that the Fall Book Fair was a success. We did around \$3300 in sales, which is about what we did last year. The school received \$1800 in Scholastic Dollars. The teachers and librarian were able to shop with this money and we still have \$700 to spend. Dates for future fairs are February 13 thru February 22nd and a buy one get one fair April 15th thru April 26th.

MU Concessions Update

Cynda West reported on MU Concessions. We have one game left on November 17th. We have made our full 12% so far by meeting our staffing requirements. We also earned a \$50 bonus for a clean Health Department Inspection during the October 6th game. We will do a prize drawing after the last game. Everyone who has worked will have a chance to win one of 3, \$50 Scrip cards.

Auction

Mona Brownfield reported that the auction and dinner will be held February 23rd. It's time to start thinking about a theme and items to donate. The 2nd grade is in charge of the dinner. Peggy Armentrout and Nikki Witting are the chairs. Each class will be responsible for a basket or project so start working on ideas.

Funds Request

There was a request for funds submitted by Jennifer Kirchner for Renaissance Learning Inc. To be used to purchase an Accelerated Reader subscription. Amount was \$442. Cynda West made a motion to approve the request and Lindsey Browning seconded the motion. Motion passes.

The meeting was closed as the group joined together in prayer.

SSPP HSA Budget Actual - 2012/2013

Assets:	Budget 2012-2013	Actual as of 11/6/12	Projected 5/31/2013
Boone County Bank Account	\$ 34,015.12	\$ 23,997.43	\$ (1,722.40)
Edward Jones Account	\$ 25,232.88	\$ 25,945.77	\$ 26,000.00
Total Assets	\$ 59,248.00	\$ 49,943.20	\$ 24,277.60

Projected Income (Reflects 85% of FY12 Income)	Budget 2012-2013	Actual as of 11/6/12	Projected 5/31/2013
Innisbrook Wrapping Paper	\$ 5,355.50	\$ 4,815.14	\$ 4,815.14
Box Tops for Education	\$ 921.15	\$ -	\$ 921.15
Chili Supper and Carnival	\$ 2,435.04	\$ -	\$ 2,435.04
Hog Roast and Auction	\$ 37,147.82	\$ -	\$ 37,147.82
MU Concessions	\$ 5,478.34	\$ 4,702.11	\$ 5,478.34
HSA Dues	\$ 497.25	\$ 645.00	\$ 645.00
Dave's Country Market	\$ -	\$ 700.00	\$ 700.00
Total Projected Income	\$ 51,835.10	\$ 10,862.25	\$ 52,142.48

Expense Accounts	Budget 2012-2013	Actual as of 11/6/12	Projected 5/31/2013
All School Expenses:			
Parish Support	\$ 43,560.00	\$ 14,520.00	\$ 43,560.00
End of Year Field Day & Picnic	\$ 1,000.00	\$ -	\$ 1,000.00
Fund A Need *	\$ 5,000.00	\$ 5,870.00	\$ 5,870.00
Specialty Expenses:			
Catholic Environment Enhancements	\$ 1,500.00	\$ -	\$ 1,500.00
Hospitality:			
Teacher Appreciation Week	\$ 800.00	\$ -	\$ 800.00
Meals during Parent/Teacher Conferences	\$ 300.00	\$ -	\$ 300.00
Technology: **	\$ 25,000.00	\$ -	\$ 25,000.00
Equipment & Supply Expenses:			
Teacher Supply Account	\$ 3,000.00	\$ -	\$ 3,000.00
Professional Development:	\$ 3,500.00	\$ -	\$ 3,500.00
Miscellaneous HSA Funds Requests:	\$ 3,000.00	\$ 442.45	\$ 3,000.00
Miscellaneous Operating Expenses:	\$ 350.00	\$ 47.49	\$ 350.00
Total Projected Expenses	\$ 87,010.00	\$ 20,879.94	\$ 87,880.00

NOTES:

*FYI 13 - Income from 2013 Auction - Gym Floor over

**Technology budget for 2012-2013 includes all funds budgeted for 2010-2013 and FY10 Auction Fund-a-Need donations

SSPP HS Financial Summary as of 11/6/12

Beginning Balance						34,015.12
Project	Check #	Payee	Description	Expense	Revenue	Net Profit/Loss
Innisbrook Fundraiser						
10/16/2012		Deposit	Donation		30.00	
10/16/2012		Deposit	Sales		11,757.00	
10/19/2012	2208	SSPP SCRIP	Fundraiser Prizes	270.00		
11/1/2012		Deposit	Donation		40.00	
11/1/2012	2209	Innisbrook Wraps	Sales	6,741.86		4,815.14
Dave's Country Market Receipts						
	41162	Deposit	Receipts Rebate		700.00	700.00
MU Concessions Fundraiser						
9/10/2012		Deposit	Tips		8.00	
10/2/2012		Deposit	Concessions - Football - 3 games		3,113.61	
10/16/2012		Deposit	Tips		105.30	
11/1/2012		Deposit	Concessions - Football - 2 games		1,455.65	
11/6/2012		Deposit	Tips		19.55	4,702.11
Home & School Dues						
8/27/2012		Deposit	2012-2013 Dues		645.00	645.00
Parish Support						
8/21/2012	2204	SS Peter & Paul	1st Installment	14,520.00		(14,520.00)
Fund A Need Expense - 2013						
10/1/2012	2206	SS Peter & Paul	Gym Floor Cover	5,870.00		(5,870.00)
Funds Requests						
8/2/2012	debit	Sonrisas Spanish School	Spanish Curriculum	242.45		
9/25/2012	2205	First Student	Arrow Rock - 6th grade - Lyceum Theater	200.00		(442.45)
Book Fairs						
10/15/2012		Cash	Startup Money	205.00		
11/5/2012		Deposit			2,803.54	
11/5/2012		Scholastic Book Fairs		2,603.54		
11/6/2012		Deposit			5.00	0.00
Misc Expense						
8/17/2012	2203	Copies Etc.	Home & School Brochures	9.00		
10/3/2012	2207	Logan Comegys	Grandparent's Day	38.49		(47.49)
Total				30,700.34	20,682.65	(10,017.69)
Ending Balance - Checking						23,997.43
Balance in Edward Jones Account						25,029.76
Total Assets						49,027.19