

SS Peter & Paul Home & School Meeting minutes – November 4, 2014

The meeting was opened by President Cynda West as she led the group in prayer.

Secretary's Report

Elizabeth Atkinson reviewed the minutes of the last meeting. Robyn Horst made a motion to approve the minutes and Logan Comegys seconded the motion. Motion passed.

Principal's Report

Principal Alan Lammers began his report by thanking all those involved with making the playground improvements. He stated that the teachers and students were very pleased with all of the changes. The dance on Saturday night was a big success and Principal Lammers thanked those involved. He also thanked the parents and volunteers for all of their hard work during the annual Parish turkey dinner. He then urged those who have not seen the school video on YouTube to take the time and watch it. The link to the video is:

<https://www.youtube.com/watch?v=SG3VuMTVizc>

Principal Lammers explained that when doing the technology improvements it was thought that \$7500 was needed for the internet connection. However, a different solution has been found. Another DSL connection has been added, and the bandwidth has been expanded. With these improvements there was a one-time cost of \$2700, and now an additional \$80 per month, which was not initially figured into the school budget. Principal Lammers presented a fund request of \$1000 to fund the second DSL connection for 12 months. Lori Imhoff made a motion to approve the \$1000 to fund the second DSL connection for 12 months and Mona Brownfield seconded the motion. The motion passed.

Treasurer's Report

Lori Rowlett gave the Treasurer's Report and went over the financials since the previous meeting.

Account Balance as of 10/21/14 BCNB Checking \$69,746.92

A detailed summary was also presented to those in attendance. Lori discussed each budget line item. Lori explained that \$2200 was spent so far on the playground improvements, which is the focus of this year's fund a need. Lori then stated that Jeff Lammers is now charging Home & School to prepare the taxes each year for the

amount of \$200 per year. He is also working on the status of Home & School to be changed from a public entity to a private entity. Tari Frederick made a motion to approve the Treasurer's Report and Robyn Horst seconded the motion. The motion passed.

New Business

1) Innisbrook: Tari Frederick stated that the Innisbrook fundraiser this year has had a lot of issues. There were a lot of families affected by the problems. The issues were with the chocolate orders and the wrong products being sent. Many also commented about how the quality of the products has gone down as well. Tari explained that the total sales were \$13,368 which is down 26% from last year, and Home & School profits are \$6,300 which is down 28% from last year. She also said that most schools profits and sales were down this year. Tari talked about another similar company, which she is going to look into for next year. Cynda West requested that Tari get samples of the product before the next meeting.

2) Book Fair Update: Elaine Green explained that the Book Fair was once again able to be held during the week of Parent/Teacher conferences. Sales for the book fair were around \$2,100, which is average. Each classroom was able to purchase \$75 worth of books, as well as the library was able to order \$200 worth of books. Elaine stated that the next book fair will be during Catholic Schools Week.

3) 5K Update: Elizabeth Atkinson stated that the 5K was originally scheduled for October 11th, however, there was a scheduling conflict with Rolling Hills Park. When going to reschedule the 5K for another date in October it was found that there were numerous 5K's in the area. It was felt by the committee that it would be beneficial to postpone the 5K until the spring.

4) Auction Update: Lori Rowlett and Mona Brownfield gave everyone the date of February 28, 2015, as the date of the auction. The theme will be Wizard of Oz. They urged everyone to be thinking about class project and basket ideas, as they will soon need volunteers. They also invited everyone to Ladies Night on Friday, November 7th from 7-9 in the Church hall. Mona Brownfield then updated everyone about the playground improvements and thanked everyone for their help. Phase 2 of the playground improvements is planned for the spring.

5) Stuco Dance Update: Cynda West stated that the Stuco Dance was a huge success. It seemed as though everyone enjoyed themselves. The majority of the decorations were donated. This helped keep the costs down to only around \$120. Cynda explained that Katie Amos did a great job, as did the student council members. Home & School hopes to continue to do the dance each year.

6) Muffins For Mom Update: Cynda West stated that the Muffins for Mom event will be the morning of Tuesday, November 25th from 7-8am. Shelly Chrisman and Cynda West will be contacting the volunteers who signed up. The Donuts for Dad event will be planned for the spring.

7) Carnival Update/Need for Chairperson: Shannon Griffy has agreed to be the chairperson for the chili supper. There was some discussion with regard to whether or not the chili supper should still be during the carnival, or should be a separate event. Shannon explained that this year they will still have it during the carnival.

Cynda West told everyone that there was still a need for a chairperson for the carnival portion. Jackie Leonard and Risa Venable have volunteered to take care of the decorations. After further discussion of what would need to be done, Theresa Krebs volunteered to coordinate the games. Tari Frederick volunteered to coordinate the baskets, theme, and other portions of the carnival. There is a large list of volunteers and this will be passed on to Theresa and Tari.

The carnival will be on January 30, 2015.

8) Consideration to Reopen Edward Jones Account: Lori Rowlett reminded everyone how Home & School closed out the Edward Jones account in the spring to fund the technology improvements. Lori explained that this account was drawing \$1,000 per year in interest versus the money not drawing any interest in the checking account. It was stated that the money could be withdrawn at any time and Lori suggested that \$30,000 be put back into an Edward Jones account. Tari Frederick suggested that Home & School look into 3 different options to see what is out there. Principal Lammers suggested that Jeff Lammers is also consulted.

9) Review/Amendments to Home & School Constitution: Cynda West explained that there may need to be a few additions or changes to the Home & School Constitution/Bylaws. She stated that the Google/online votes are not addressed in the bylaws. These Google votes have been used in two instances. A motion was made by Logan Comegys to add the Google votes as an amendment to the Home & School Constitution/Bylaws to have the same requirements as a regular meeting and to publish the results. The motion was seconded by Nancy Harris. The motion passed.

Another portion of the bylaws was questioned: Article III Membership and Dues. It currently states "Sect. 4 Dues shall be determined by *the school* and collected as part of the registration fees." A discussion was held regarding whether or not *the school* should be changed to *Home & School*. Nancy Harris stated that she will look further into this with the School Advisory Board. It was agreed that this would be tabled until the next meeting.

10) Fund Requests: Mr. Lammers fund request for \$1,000 for the second DSL connection had already been approved earlier in the meeting.

Mrs. Spence submitted a fund request for a wireless projector. However, Cynda West explained that Mr. Lammers had already requested this at the end of last year and it had not been used. The previous fund request will roll over to this request.

Mrs. Green submitted a fund request for wireless academic bowl buzzers, carrying case, and question sets. The request is for up to \$1000. Crystal Wilson made a motion to approve this fund request with Shannon Griffy who seconded the motion. The motion passed.

Mr. Lammers submitted a fund request for professional development. Midwest Educational Technology Conference in February for 2 teachers. Robyn Horst made a motion to approve this fund request with Nancy Harris who seconded the motion. The motion passed.

Mr. Lammers submitted a second fund request for professional development. This is for 3 teachers to attend a math conference in Columbia. The amount is \$635. Shannon Griffy made a motion to approve this fund request with Logan Comegys who seconded the motion. The motion passed.

It was explained that some fund requests are not being spent within a timely manner. Some fund requests had even been rolled over from a previous school year. A motion was made by Tari Frederick to require the fund request funds to be spent within 90 days of approval, or the request would need to be resubmitted. Elaine Green seconded the motion. The motion passed.

Questions, Comments, and Suggestions: Jennifer Rice stated that she is actively looking for other professional development opportunities for the teachers and will keep them posted.

Lori Rowlett stated that her employer has a program in which students will help write grants for non-profits. It was brought up that Jackie Leonard and Mandy Eichelberger had been looking into grants for rubber mulch for the playground. Lori stated that she would let them know about this opportunity.

It was mentioned that the next meeting is scheduled for January 13th at 6:30. However, this is a day that is already scheduled for the annual 5th and 6th grade ski trip. The meeting will most likely be rescheduled.

The meeting closed with a group prayer of Glory Be.