

## **S.S. Peter & Paul Home & School**

### **Meeting Minutes – August 25, 2011**

The meeting was opened by President, Linda Runnebaum as she led the group in prayer.

#### **Treasurer's Report**

Linda Runnebaum announced there is no Treasurer's Report available at this time. Not many changes over the summer except for a few minor expenses including the office renovations. As soon as the Treasurer's Report is available, it will be posted on the school's website. A copy was provided of the final H&S budget for the 2011-2012 school year. This is also available on the website.

#### **Secretary's Report**

A copy of the minutes from the last meeting was provided. They are also posted on the school's web site. Penny Roberts made a motion to approve the minutes and Tari Frederick seconded the motion. Motion passes.

#### **Principal's Report:**

Mr. Lammers reported that our enrollment currently stands at 199.

The multipurpose building is progressing. The contractors have been great to work with. The estimated completion date is April 2012. This multipurpose building is only the 2<sup>nd</sup> of 5 steps. This building is not just a place to play basketball games. It is an important step to bring our facilities up current standards for the future of Catholic education in Boonville. Future steps will renovate existing classrooms and provide parking.

The new pick up and drop off procedures are working out. Thanks for your patience and understanding. Please be cautious and stay off your cell phones while picking up and dropping off children.

#### **New Business:**

##### **Book Fair**

Elaine Green reported that the Fall Book Fair will be October 20<sup>th</sup> through the 28<sup>th</sup>. This will include Parent-Teacher conference dates of 10/27 and 10/28. Volunteers are needed before and after school, especially the afternoon and evening of conferences. Once again, teachers will have a chance to preview the books and make wish lists.

##### **Innisbrook Wrapping Paper Sales**

Trish Lutz reported that last year we made over \$8000 profit on this fundraiser. Sales will run from August 30<sup>th</sup> thru September 16<sup>th</sup>. It will be the same process as last year. Orders will be entered on line and money is collected at the time of the order. She hopes to do some additional incentives for the top sellers from each class. Product samples were raffled off to those in attendance. Winners were Heather Webster, Mary Jo Wiemholt, Jennifer Kirchner, Kelly Rohrbach, Mandy Eichelberger, Theresa Krebs, Nancy Williamson, and Jennifer Marjamaa.

### **MU Concessions Update**

Jill Coleman reported that we have secured workers for all our football games. Thanks to everyone who has volunteered. We still encourage parents to sign up as extras in case someone has an emergency at the last minute. The final basketball schedule has not been posted, but as soon as it is available, you will be contacted to help with basketball games. She also reminded everyone of our incentive program this year. Each time you work a game, your name goes in a raffle to be drawn at the end of the year. 1<sup>st</sup> prize is \$100 and 2<sup>nd</sup> prize is \$50, to be awarded in cash or Scrip Cards. Lori Rowlett also mentioned for those who are working football games, she will be sending a letter home the week before your game with everything you need to know about carpools, arrival times, attire, etc.

### **Thank You from H&S**

Linda Runnebaum thanked all of those involved with the renovation of the office. The end result was impressive. Special thanks to Ray Wright, John Bronakowski, and Amanda Lutz for sharing their talents and all the others who helped prep for painting.

### **Citizens Bank & Trust Warrior Debit Card**

Myrna Bruce from Citizens Bank & Trust gave a presentation on their new "Warrior Debit Card". With this new Warrior card, every time you swipe your debit card, the bank donates 5 cents to the school. If you already have an account with Citizens Bank, you simply need to switch your regular debit to the new Warrior debit. Of course, they are welcoming new customers as well. Just ask for the Warrior Debit Card when you sign up.

### **Installment Payment to Parish**

Mr. Lammers gave a brief explanation of this process for our new families. Each year H&S commits a certain dollar amount to the parish to help support the general operation of the school. This year the amount is \$43,560. Although this is a small percentage of the school's operating budget, it is much needed and greatly appreciated. H&S pays this money in 3 installments with the first installment due at the beginning of the school year. The amount is \$14,520. Penny Roberts made a motion to approve the first installment. Trish Lutz seconded the motion. Motion passes.

### **Payment for Teacher Supply Account**

Linda Runnebaum reported that each year H&S provides \$250 to each classroom for needed supplies. The total is \$3000 to cover 12 teachers. Ferris Pfeiffer made a motion to increase the amount to \$6000. Amanda Lutz seconded the motion. There was some discussion on the increase. Motion did not pass. Mandy Eichelberger made a motion to approve \$3000 and revisit the remaining amount at a meeting later in the school year. Penny Roberts seconded the motion. Motion passes.

### **HSA Funds Requests**

A request for funds was presented by Alan Lammers. The request was for 2 teachers to attend an Instructional Technology Conference. Request includes registration, lodging, meals, etc. \$1,363 in total. Trish Lutz made a motion to approve the request. Jill Bronakowski seconded the motion. Motion passes.

### **H&S Survey**

Linda Runnebaum reported that H&S plans to send out a survey to parents. We are trying to gather information on how you think H&S can improve meeting attendance and make sure everyone is informed and involved.

**Scrip Program Announcement**

Mr. Lammers announced an exciting change coming to encourage Scrip participation. Half of the rebates that you earn for the program will be credited back to next year's registration fees. There will be more details to follow.

**Save Labels and Receipts**

Jennifer Rice reminded everyone to save their Box Tops for Education as well as Dave's Country Market receipts, Best Choice UPC codes, Campbell's Soup Points and Tyson Chicken A+ Labels. She encouraged parent participation in these programs so we can increase the amount of money our school receives. Teresa Grissum coordinates these programs and she will be sending more information home to families.

**Election of Treasurer**

The office of Treasurer was up for election. This will be for a partial term (1 year). An election for a full term (2 years) will take place at the last meeting of this school year. Trish Lutz nominated Elaine Green for the office of Treasurer. There were no other nominations. Elaine was elected as our new Treasurer.

The group joined together in prayer.

The meeting was closed.