

S.S. Peter & Paul Home & School Meeting Minutes – April 17, 2012

The meeting was opened by President, Linda Runnebaum, as she led the group in prayer.

Treasurer's Report

Elaine Green gave the Treasurer's Report.

Account Balances as of 4/16/2012

| | |
|---------------------------------|--------------------|
| BCNB Checking | \$58,152.45 |
| Edward Jones – Investment Acct. | \$25,029.76 |
| TOTAL | \$83,182.21 |

A detailed financial summary was also presented to those in attendance.

Secretary's Report

Jill Coleman provided a copy of the minutes from the last meeting and gave a summary. Penny Roberts made a motion to approve the minutes and Tari Frederick seconded the motion. Motion passes.

New Business:

Principal's Report

Mr. Lammers thanked all parents for their continued support. A special thanks to the Auction Committee and everyone who supported the auction. It was another very successful year. Also thanks to those who have helped out during the secretary transition. He mentioned that the school play will be on Thursday and Friday this year. Also the "Field Day" we have had in the past will be a "Fitness Day" on May 4th. Coach Hayden is working on the details. The end of the year picnics will be outside school this year with each class planning their own picnic.

Adult Catholic Video Series Preview

Eddie Hoff presented a portion of the video series being shown as part of Catholic adult education in our parish. The series provides great insight and offers opportunity for some meaningful discussions. Groups meet on Wednesdays at 7:00, Sunday mornings at 8:45 or Friday mornings following the school mass. Most sessions will be in the church basement. A schedule is in the bulletin.

Teacher Appreciation Week

May 7th thru 11th. A committee has been formed. If you would still like to help, you can add your name to the list.

Payment for Teacher Supply Account

Linda Runnebaum reported that each year H&S provides \$250 to each classroom for needed supplies. The total is \$3000 to cover 12 teachers. We thought it would be a good idea to vote on this now for the 2012-13 school year so that teachers could have that money to spend over the summer. Penny Roberts made a motion to approve \$3000. Theresa Krebs seconded. Motion passes.

Book Fair Update

Elaine Green reported that the Spring Book Fair was another big success. Scholastic will now award us a bonus on top of sales for growth. The teachers were each able to spend \$100 and we also have an additional \$850 left for the library and teachers to spend. We are going to try a Buy 1, Get 1 Free Fair this year. It starts Monday, April 23rd and runs for 1 week.

MU Concessions Update

Jill Coleman reported on MU Concessions. Next year we have opted to only do football concessions. Lori Rowlett has been our overall coordinator the past couple years and she will not be able to continue this fall. We are looking for someone to take over these duties. Anyone interested can contact Lori or Jill. There are 7 games next fall. We will be contacting leaders and assigning games during the summer. A drawing was held for our "MU incentive program". Each time a person worked a game, their name went into the drawing and we awarded SCRIP money. 1st prize of \$100 went to Theresa Krebs. 2nd prize of \$50 went to Tammy Young. Congratulations to them and thanks to everyone who worked last year.

2012-2013 H.S.A Budget

Elaine Green presented a proposed HSA budget for the 2012-2013 fiscal year. All in attendance received a copy and she reviewed the budget with the group. There was some discussion and questions. Nancy Harris voted to approve the budget. Penny Roberts seconded. Motion passed. The budget will be posted on the school website.

Installment Payment to Parish

Our third installment payment to the parish is now due. The amount is \$14,520. Shelly Chrisman made a motion to approve the payment. Nancy Harris seconded the motion. Motion passes.

Officer Elections

The offices of Vice President and Treasurer were up for election. Theresa Krebs was nominated for Vice President. Laura Simmons made a motion to elect Theresa. Donna Kammerich seconded the motion. Motion passes. Ferris Pfeiffer nominated Elaine Green for Treasurer. Shannon Griffy made a motion to elect Elaine. The motion was seconded by Shelly Chrisman. The motion passes.

Our new Vice President is Theresa Krebs and Elaine Green will continue as Treasurer for a 2 year term.

The meeting was closed as the group joined together in prayer.

SSPP HS Financial Summary as of 4/16/12

| Beginning Balance | | | | | 66,215.52 |
|---------------------------------------|--------------------------|--------------------------------------|-----------|-----------|-----------------|
| Project | Payee | Description | Expense | Revenue | Net Profit/Loss |
| Innisbrook Fundraiser | | | | | |
| 10/25/2011 | SSPP | Fundraiser Prizes | 250.00 | | |
| 10/31/2011 | Initial Deposit | | | 13,985.00 | |
| 10/31/2011 | Innisbrook Wraps | Invoice | 7,658.11 | | |
| 11/2/2011 | Returned Check | | 18.00 | | |
| 11/13/2011 | Deposit | | | 93.00 | |
| 11/14/2011 | Deposit (re-deposit) | Returned check | | 18.00 | |
| 12/3/2011 | Deposit | | | 21.00 | |
| 12/3/2011 | SSPP | Ice Cream Party - C&R | 29.31 | | |
| 12/6/2011 | Innisbrook Wraps | Invoice | 5.39 | | |
| 2/28/2012 | Deposit | | | 144.40 | |
| | | | | | 6,300.59 |
| Box Tops for Education | | | | | |
| 1/24/2012 | Deposit | Box Tops Rebate | | 614.30 | |
| | | | | | 614.30 |
| Dave's Country Market Receipts | | | | | |
| 9/26/2011 | Dave's Country Market | Receipts Rebate | | 1,800.00 | |
| | | | | | 1,800.00 |
| Chili Supper and Carnival | | | | | |
| 2/4/2012 | Deposit | | | 2,864.75 | |
| | | | | | 2,864.75 |
| Hog Roast and Auction | | | | | |
| 2/23/2012 | Cash | Startup Money for Auction | 1000.00 | | |
| 2/22/2012 | Wal-Mart | Food/Supplies | 153.72 | | |
| 2/22/2012 | Sam's | Food/Supplies | 644.58 | | |
| 2/24/2012 | Wal-Mart | Supplies | 23.55 | | |
| 2/27/2012 | Deposit | | | 120.00 | |
| 2/27/2012 | Deposit | | | 140.00 | |
| 2/27/2012 | Deposit | | | 247.00 | |
| 2/27/2012 | Deposit | | | 2,443.00 | |
| 2/27/2012 | Deposit | | | 3,455.00 | |
| 2/27/2012 | Deposit | | | 39,120.50 | |
| 2/28/2012 | Returned Check | | 980.00 | | |
| 3/3/2012 | County Distributing Co | Liquor | 219.00 | | |
| 3/3/2012 | Mike Lang | Auction Items | 101.09 | | |
| 3/5/2012 | Deposit | Returned Check | | 980.00 | |
| 3/5/2012 | Deposit | | | 1,223.00 | |
| 3/5/2012 | Georgia Esser | Card & Party Outlet - Supplies | 153.02 | | |
| 3/14/2012 | Dave's Country Market | Liquor/Snacks | 742.22 | | |
| 3/14/2012 | Deposit | | | 200.00 | |
| 3/20/2012 | Copies, Etc. | Envelopes | 25.00 | | |
| 3/20/2012 | Knights of Columbus | Fish Fry Tickets for Auctioneers | 140.00 | | |
| | | | | | 43,746.32 |
| MU Concessions Fundraiser | | | | | |
| 9/10/2011 | Shane & Brenda Fuemmeler | MU Concessions Drawing - Spring 2011 | 50.00 | | |
| 9/26/2011 | Deposit | Tips | | 6.31 | |
| 10/17/2011 | Levi Restaurants | MU Football Concessions | | 1,717.48 | |
| 11/13/2011 | Levi Restaurants | MU Football Concessions | | 1,824.30 | |
| 12/6/2011 | Levi Restaurants | MU Basketball Concessions | | 583.52 | |
| 12/14/2011 | Levi Restaurants | MU Football Concessions | | 1,375.07 | |
| 1/31/2012 | Levi Restaurants | MU Basketball Concessions | | 236.45 | |
| 1/5/2012 | Levi Restaurants | MU Basketball Concessions | | 525.31 | |
| 1/10/2012 | Levi Restaurants | MU Basketball Concessions | | 279.16 | |
| 2/1/2012 | Levi Restaurants | Rascal Flatts Concert Concessions | | 72.00 | |
| 1/25/2012 | Deposit | Tips | | 25.50 | |
| | | | | | 6,595.10 |
| Home & School Dues | | | | | |
| 1/24/2012 | Deposit | Dues for 2011-2012 | | 585.00 | |
| | | | | | 585.00 |
| Spirit Bracelets Fundraiser | | | | | |
| 9/10/2011 | Lori Rowlett | Silicone Bracelets | 216.99 | | |
| 9/26/2011 | Deposit | Silicone Bracelets | | 87.00 | |
| | | | | | (129.99) |
| Parish Support | | | | | |
| 9/24/2011 | SS Peter & Paul | 1st Installment - 2011/2012 | 14,520.00 | | |
| 1/30/2012 | SS Peter & Paul | 2nd Installment - 2011/2012 | 14,520.00 | | |
| | | | | | (29,040.00) |
| Fund A Need Expense - 2011 | | | | | |
| 8/10/2011 | Sams/Pat Zeitlow | Acoustic Panels | 1,916.25 | | |
| 10/3/2011 | ISG Technology LLC | Sound/Projection Equipment | 2,442.00 | | |
| 12/6/2011 | ISG Technology LLC | Sound/Projection Equipment | 97.00 | | |
| 1/4/2012 | SSPP | Woodridge Electric | 233.39 | | |
| 3/3/2012 | ISG Technology LLC | Sound/Projection Equipment | 442.32 | | |
| 4/12/2012 | ISG Technology LLC | Sound/Projection Equipment | 83.60 | | |

| | | | | | |
|--|-----------------------------|---|------------------|------------------|-------------------|
| | | | | | (5,214.56) |
| Catholic Environment Enhance | | | | | |
| 7/13/2011 | Mid City Lumber | Environment Enhance | 40.04 | | |
| 7/22/2011 | Wal-Mart/Linda Runnebaum | Environment Enhance | 61.04 | | |
| 7/22/2011 | Wal-Mart/Linda Runnebaum | Environment Enhance | 40.81 | | |
| 8/5/2011 | Hobby Lobby/Linda Runnebaum | Environment Enhance | 95.76 | | |
| 8/11/2011 | Ricmar/Linda Runnebaum | Environment Enhance | 186.00 | | |
| 9/12/2011 | Ricmar/Linda Runnebaum | Environment Enhance | 559.70 | | |
| | | | | | (983.35) |
| Parent/Teacher Conference Meals | | | | | |
| 11/17/2011 | Janell Drummond | Parent/Teacher Conf Meal: Carrie Lynn's | 140.00 | | |
| 4/3/2012 | Janell Drummond | Parent/Teacher Conf Meal: Bredeaux | 77.26 | | |
| | | | | | (217.26) |
| Technology Fund Expense | | | | | |
| 9/24/2011 | Pfeiffer Engineering | Computers for Computer Lab | 1,000.00 | | (1,000.00) |
| Teacher Supply Account | | | | | |
| 9/28/2011 | SS Peter & Paul | Teacher Supply Fund - 2011/2012 | 3,000.00 | | (3,000.00) |
| Professional Development | | | | | |
| 10/7/2011 | Melissa Spence | Seminar Mileage - Fund Request | 178.20 | | |
| 11/7/2011 | SSPP | Fund Request - MOREnet Conference | 1,363.00 | | |
| 1/25/2012 | SSPP | Technology Conference | 780.00 | | |
| 2/8/2012 | Melanie Wassman | Conference on the Young Years | 140.00 | | |
| | | | | | (2,461.20) |
| Funds Requests | | | | | |
| 6/9/2011 | SSPP | Lammers - Classroom Supplies | 915.84 | | |
| 3/29/2012 | First Student | Bus - Literature Festival | 350.00 | | |
| 4/3/2012 | Kaeden Books | Guided Reading Materials | 671.00 | | |
| 4/3/2012 | Mary Ruth Books | Guided Reading Materials | 1,515.75 | | |
| | | | | | (3,452.59) |
| Book Fairs | | | | | |
| 10/17/2011 | Cash Withdrawal | Cash for Cash Drawer | 258.00 | | |
| 11/2/2011 | Deposit | Cash for Cash Drawer | | 258.00 | |
| 11/2/2011 | Deposit | Cash Sales | | 2,252.53 | |
| 11/8/2011 | Deposit | Cash Sales | | 2.42 | |
| 11/8/2011 | Scholastic | Invoice | 2,254.95 | | |
| 3/23/2012 | Deposit | | | 2,670.14 | |
| 3/23/2012 | Scholastic | | 2,670.14 | | |
| | | | | | 0 |
| Misc Expense | | | | | |
| 9/28/2011 | Wal-Mart/Linda Runnebaum | Mints - Achievement Testing | 14.64 | | |
| 10/24/2011 | Nikki Witting | Lammers CPA 2010 Tax Prep Fee | 4.00 | | |
| 10/31/2011 | Wal-Mart/Elaine Green | Office Supplies: 3 Hole Punch/Envelopes | 5.87 | | |
| 1/25/2012 | SSPP | Capital Campaign | 12,500.00 | | |
| 2/7/2012 | Boone County Bank | Deposit Slips | 45.67 | | |
| 4/16/2012 | SSPP | Capital Campaign | 12,500.00 | | |
| | | | | | (25,070.18) |
| Total | | | 88,032.21 | 79,969.14 | (8,063.07) |
| Ending Balance - Checking | | | | | 58,152.45 |
| Balance in Edward Jones Account | | | | | 25,029.76 |
| Total Assets | | | | | 83,182.21 |