

SS Peter & Paul Home & School Meeting minutes - April 16, 2013

The meeting was opened by President Linda Runnebaum as she led the group in prayer.

Secretary's Report

Elaine Green reviewed the minutes of the last meeting and gave a summary. Penny Roberts made a motion to approve the minutes and Lori Rowlett seconded the motion. Motion passed.

Treasurer's Report

Elaine Green gave the Treasurer's Report
Account Balances as of 4/5/13

BCNB Checking	\$47,379.98
Edward Jones Investment Account	\$27,028.79
TOTAL	\$74,408.77

A detailed summary was also presented to those in attendance. Elaine also discussed the proposed budget for the 2013/2014 school year.

Katrina Conrow made a motion to accept the treasurer's report. Penny Roberts seconded the motion. The motion passed.

Principal's Report

Principal Alan Lammers reported that the covenant Masses were going well and were much appreciated by the parishioners. He said this is an important element as we build our parish community. Mr. Lammers reminded us the last day of school will be May 22, and will include Mass with the presentation of awards. Fourth quarter report cards will be mailed home a day or two following the last day of school. Mr. Lammers said how much he appreciates the time, effort and support of the parents, and all the work that goes on behind the scenes.

New Business

1) MU Concession Update: Cynda West reported that we earned a bonus of \$628 due to being fully staffed at football games and having our workers there on time! Our total net was \$6,910.60; \$1,500 over what was projected. She reported that 79 out of 129 families participated in working at the football games with 19 families working multiple games. Unfortunately, working the three basketball games did not work out, and because we couldn't fill the roster for one of those games we lost all three but we still have the football concession for in the fall. She reminded us that H&S may need to provide worker's comp insurance in the fall.

2) Results from Auction: Mona Brownfield reported this year's auction was one of the best yet with a great turn-out. The auction made \$47,000 minus the \$5,000 for the fund-a-need (repaying H&S for the gym covering).

3) Book Fair Update: Elaine Green reported that the BOGO (Buy One Get One Free) book fair was scheduled to begin after the H&S meeting and included an ice cream party after the meeting. This book fair included a penny war between the classes to help buy books for the library. The class with the largest donation will win an ice cream party.

4) Teacher Appreciation Week: TAW is May 6-10. Crystal Wilson volunteered to chair the event.

5) Approval of funds for the 2013-2014 School Year Teacher Supply Fund: Penny Roberts made a motion to approve the expenditure for the teacher supply fund. The motion was seconded by Whitney Caton. The motion passed.

6) Target's REDcard Info: Elaine Green presented information on this program which is free to those who use a Target credit or debit card. Target makes a donation to the school based on usage of the card. Card users must go online to designate that donations be made to Ss. Peter and Paul.

The same is true for those who use the SSPP credit/debit cards from Citizens Bank & Trust.

7) Fundraising Vote/Discussion: A discussion was held regarding current fundraisers and ideas for new money makers as Innisbrook sales have been declining for several years. In addition to the list presented by the Fundraising Committee, Elaine Green added the idea of selling Krispy Kreme donuts. It was announced that Trish Lutz will be stepping down from coordinating the Innisbrook wrapping paper fundraiser. There was also some discussion regarding raising H&S dues from the current \$5 that is included in the registration fee.

Mona Brownfield made a motion that we continue with Innisbrook and look at additional fundraisers. Elizabeth Atkinson seconded the motion. The motion passed.

Other fundraising ideas were tabled pending the outcome of an online vote that included a wine and beer tasting @ Cooper's Oak, a 5K to be held in the fall and selling Krispy Kremes.

8) Election of Officers: Cynda West was elected president and Elizabeth Atkinson was elected secretary.

The meeting closed with a group prayer of Glory Be.

SSPP HSA Budget Actual - 2012/2013

Assets:	Budget 2012-2013	Actual as of 4/5/13	Projected 5/31/2013
Boone County Bank Account	\$ 34,015.12	\$ 47,379.98	\$ 11,130.27
Edward Jones Account	\$ 25,232.88	\$ 27,028.79	\$ 27,028.79
Total Assets	\$ 59,248.00	\$ 74,408.77	\$ 38,159.06

Projected Income (Reflects 85% of FY12 Income)	Budget 2012-2013	Actual as of 4/5/13	Projected 5/31/2013
Innisbrook Wrapping Paper	\$ 5,355.50	\$ 4,796.40	\$ 4,796.00
Box Tops for Education	\$ 921.15	\$ 747.80	\$ 747.80
Chili Supper and Carnival	\$ 2,435.04	\$ 2,928.50	\$ 2,928.50
Hog Roast and Auction	\$ 37,147.82	\$ 47,634.45	\$ 47,634.45
MU Concessions	\$ 5,478.34	\$ 6,893.40	\$ 6,893.40
HSA Dues	\$ 497.25	\$ 645.00	\$ 645.00
Dave's Country Market	\$ -	\$ 700.00	\$ 700.00
Total Projected Income	\$ 51,835.10	\$ 64,345.55	\$ 64,345.15

Expense Accounts	Budget 2012-2013	Actual as of 4/5/13	Projected 5/31/2013
All School Expenses:			
Parish Support	\$ 43,560.00	\$ 43,560.00	\$ 43,560.00
End of Year Field Day & Picnic	\$ 1,000.00	\$ -	\$ 1,000.00
Fund A Need *	\$ 5,000.00	\$ 5,220.00	\$ 5,220.00
Specialty Expenses:			
Catholic Environment Enhancements	\$ 1,500.00	\$ -	\$ 1,500.00
Hospitality:			
Teacher Appreciation Week	\$ 800.00	\$ -	\$ 800.00
Meals during Parent/Teacher Conferences	\$ 300.00	\$ 290.86	\$ 300.00
Technology: **	\$ 25,000.00	\$ -	\$ 25,000.00
Equipment & Supply Expenses:			
Teacher Supply Account	\$ 3,000.00	\$ -	\$ 3,000.00
Professional Development:	\$ 3,500.00	\$ -	\$ 3,500.00
Miscellaneous HSA Funds Requests:	\$ 3,000.00	\$ 1,797.19	\$ 3,000.00
Miscellaneous Operating Expenses:	\$ 350.00	\$ 112.64	\$ 350.00
Total Projected Expenses	\$ 87,010.00	\$ 50,980.69	\$ 87,230.00

NOTES:

*FYI 13 - Income from 2013 Auction - Gym Floor cover

**Technology budget for 2012-2013 includes all funds budgeted for 2010-2013 and FY10 Auction Fund-a-Need donations

SSPP HS Financial Summary as of 4/13/13

Beginning Balance						34,015.12
Project	Check #	Payee	Description	Expense	Revenue	Net Profit/Loss
Innisbrook Fundraiser						
10/16/2012		Deposit	Donation		30.00	
10/16/2012		Deposit	Sales		11,757.00	
10/19/2012	2208	SSPP SCRIP	Fundraiser Prizes	270.00		
11/1/2012		Deposit	Donation		40.00	
11/1/2012	2209	Innisbrook Wraps	Sales	6,741.86		
12/17/2013	2214	Innisbrook Wraps	Sales	25.74		
1/22/2013		Deposit	Sales		7.00	
						4,796.40
Box Tops for Education						
1/13/2013		Deposit	Box Tops Rebate		747.80	
						747.80
Dave's Country Market Receipts						
9/10/2012		Deposit	Receipts Rebate		700.00	
						700.00
Chili Supper and Carnival						
2/1/2013	2220	Kip Bethel	Bounce House	110.00		
2/2/2013		Deposit	Income from Chili Supper (\$1116.00) and Carnival (\$1922.50)		3,038.50	
						2,928.50
Hog Roast and Auction						
1/26/2013	2219	Boone County National Bank	Money order for liquor license	25.00		
2/13/2013	2221	Knights of Columbus	Fish Fry tickets for auctioneers	140.00		
2/20/2013	debit	Sam's	Auction food/supplies	514.72		
2/23/2013	2222	Cash	Start up money for aution	950.00		
2/23/2013	2223	Diana Thomas	Money order for liquor license	25.00		
2/23/2013	void	Boone County National Bank	Voided money order for liquor license		25.00	
2/23/2013	2224		Keg for auction	99.00		
2/28/2013	2225	C&R		168.64		
2/28/2013	2226	WJs		525.37		
3/1/2013	2227	Copies Etc		27.50		
2/25/2013		Deposit	Auction Meal		3,510.00	
2/25/2013		Deposit	Auction Bar		1,631.00	
2/25/2013		Deposit	Auction Sales		43,163.00	
2/25/2013		Deposit Correction	check legal line was incorrect - Kopine	15.00		
3/5/2013	2228	SSPP Lunch Program	C&R Charge	168.64		
3/6/2013		Deposit	check legal line was incorrect - Kopine		15.00	
3/13/2013	2230	Copies Etc		39.00		
2/22/2013	debit	C&R		58.80		
2/22/2013	debit	Wal-Mart		58.98		
2/25/2013	debit	Factory Card Outlet		55.03		
2/25/2013	debit	Wal-Mart		41.51		
3/13/2013		Deposit	3rd grade CDs		105.00	
3/13/2013		Deposit			1,412.00	

	3/13/2013		Voided Check #2225			168.64	
	3/13/2013		Correction of Deposit			25.00	
	3/22/2013		Deposit			300.00	
	4/5/2013		Deposit			210.00	
	4/15/2013	2233	Copies Etc		18.00		
MU Concessions Fundraiser							47,634.45
	9/10/2012		Deposit	Tips		8.00	
	10/2/2012		Deposit	Concessions - Football - 3 games		3,113.61	
	10/16/2012		Deposit	Tips		105.30	
	11/1/2012		Deposit	Concessions - Football - 2 games		1,455.65	
	11/6/2012		Deposit	Tips		19.55	
	11/12/2012		Deposit	Concessions - Football - 1 game		846.23	
	11/19/2012	2213	SSPP SCRIP	SCRIP Prizes Drawing	150.00		
	12/17/2013		Deposit	Concessions - Football - 1 game		866.83	
	3/13/2013		Deposit	Concessions		628.23	
							6,893.40
Home & School Dues							
	8/27/2012		Deposit	2012-2013 Dues		645.00	
							645.00
Parish Support							
	8/21/2012	2204	SS Peter & Paul Church	1st Installment	14,520.00		
	1/15/2013	2218	SS Peter & Paul Church	2nd Installment	14,520.00		
	3/13/2013	2231	SS Peter & Paul Church	3rd Installment	14,520.00		
							(43,560.00)
End of Year Picnic/Class Picnics							
							-
Fund A Need Expense - 2013							
	10/1/2012	2206	SS Peter & Paul	Gym Floor Cover	5,870.00		
	1/22/2013		Deposit	Basketball Game Concessions Donation		650.00	
							(5,220.00)
Catholic Environment Enhance							
							-
Teacher Appreciation Week							
							-
Parent/Teacher Conference Meals							
	11/6/2012	2211	Cooper's Oak Winery	meal expense	145.43		
	4/5/2013	2232	Cooper's Oak Winery	meal expense	145.43		
							(290.86)
Technology Fund Expense							
							-
Teacher Supply Account							
							-
Professional Development							

-							
Funds Requests							
	8/2/2012	debit	Sonrisas Spanish School	Spanish Curriculum	242.45		
	9/25/2012	2205	First Student	Arrow Rock - 6th grade - Lyceum Theater	200.00		
	11/7/2012	2212	SSPP	AR Reading License Fee	442.00		
	12/27/2013	2215	SSPP	City of Boonville - Mulch	762.75		
	12/27/2013	2216	SSPP	Discount School Supply - Playground Rock	149.99		
						(1,797.19)	
Book Fairs							
	10/15/2012	debit	Cash	Startup Money	205.00		
	11/5/2012		Deposit			2,803.54	
	11/5/2012	2210	Scholastic Book Fairs		2,603.54		
	11/6/2012		Deposit			5.00	
	3/13/2013		Deposit			1,340.16	
	3/13/2013	2229	Scholastic Book Fairs		1,340.16		
						0.00	
Misc Expense							
	8/17/2012	2203	Copies Etc.	Home & School Brochures	9.00		
	10/3/2012	2207	Logan Comegys	Grandparent's Day	38.49		
	1/13/2013	2217	Dept. of Treasury	2011-2012 Taxes	11.00		
	4/13/2013	debit	Wal-Mart	Ice Cream Social	54.15		
						(112.64)	
Total					66,007.18	79,372.04	
						13,364.86	
Ending Balance - Checking							47,379.98
Balance in Edward Jones Account							25,029.76
Total Assets							72,409.74