

SS Peter & Paul Home & School Meeting minutes – August 20, 2013

The meeting was opened by President Cynda West as she led the group in prayer.

Secretary's Report

Elizabeth Atkinson reviewed the minutes of the last meeting and gave a summary. Robyn Horst made a motion to approve the minutes and Jackie Leonard seconded the motion. Motion passed.

Treasurer's Report

Elaine Green gave the Treasurer's Report
Account Balance as of 5/31/13

BCNB Checking \$55,872.19

A detailed summary was also presented to those in attendance.

Principal's Report

Principal Alan Lammers thanked everyone for coming to the meeting. He reported that school has gotten off to a great start. He went on to welcome and introduce new staff members for the 2013-2014 school year as Theresa Grissum in the office, Celeste Bowman returning to SSPP in the kindergarten room with Mrs. Kopine, and Theresa Krebs in the Pre-K room with Connie Wilkinson. Principal Lammers explained that they are in the process of implementing a new interactive and more customizable online portal. More information is to follow in the coming weeks. He stated that they are working on installing gutters with snow guards on the multi-purpose building in the near future, just waiting on engineering plans to be finalized. He then discussed the ideas of a computer lab within the next year. There are pledges that are earmarked for this construction, but will need funding to fill the computer lab. This project is hoped to be completed by the end of school next year. He thanked everyone for their support and help and is looking forward to a great school year.

New Business

1) Welcome of New Families: Cynda West welcomed all the new families to Home and School. She explained how important the Home and School Association is to our school. She explained that it is to enhance our children's education.

2) 2013-2014 Budget: Elaine Green presented the 2013-2014 budget. She explained that there are not many changes from last year. There had always been \$25,000 listed as technology expenses, but had not previously been spent. Instead of listing this expense this year, the Edward Jones account is now earmarked for these technology funds. Another change Elaine explained was that in previous years there was Catholic Environment Enhancements, which included painting, inspirational prints, etc. This year that was removed and will now be under Miscellaneous. Next, Elaine discussed what a Fund Request is and that any expense over \$300 would need to be voted on, otherwise, the officers can prove lesser amounts. Tabitha Greis made a motion to approve the 2013-2014 Budget. The motion was seconded by Lori Imhoff. The motion passed.

3) Volunteer Sign-Up Lists: Cynda West passed around sign-up sheets for everyone to volunteer for different committees. Cynda explained the possible duties associated with each committee.

4) Innisbrook: Tari Frederick announced that the Innisbrook fundraiser will have a student kick-off on Thursday, August 29th, with catalogs coming home to begin sales on the following day. Tari explained how profits had declined over the years through this fundraiser, and passed around a handout to show this. She explained they are working on incentives for the students, but really trying to keep costs down. She then discussed that family members are also able to order directly through the Innisbrook website and ship direct. It is a slightly less profit for us, but it allows us to reach more family members who may not be able to look at the physical catalog. She finished by showing samples of what Innisbrook offers.

5) Fall Book Fair: Elaine Green announced that the Fall Book Fair will begin on October 16th and go through October 24th to coincide with Parent/Teacher Conferences. She explained that this is not a monetary gain fundraiser, but each teacher usually earns \$100 worth of books for their classrooms, and much more goes to our library.

6) MU Concessions: Cynda West explained that MU Concessions starts fairly early this year with the first game being Saturday, August 31st. They are still looking for volunteers for this game, as well as other games. There are 7 games this year. She explained that they are asking for each family to work one Saturday. They are hoping for a higher participation rate among the families this year. Sign-up sheets were available at the BBQ, as well as the meeting.

7) 5K/Wine Walk: Elizabeth Atkinson stated that the date of October 12th has been secured for both the 5K and the Wine Walk. It was explained that families had voted on additional fundraisers and the 5K and Wine Walk tied, so it was decided to do both and just hold them on the same day. Elizabeth stated that the costs for the 5K look to be approximately \$550 to \$600. She is looking for 5 or 6 sponsors to cover all costs to be sure that all registrations are then profit. She then asked for volunteers to help secure the sponsors to make the event a success. She also explained that they are looking at the possibility of doing an 8th grade art contest to design the 5K t-shirt.

Theresa Krebs has agreed to help coordinate the Wine Walk. This will be held at Cooper's Oak the evening of October 12th. She stated they are looking at Beer Tasting as well, as she hopes to get this donated. She explained that there is very little cost with this event. There are some details to be worked out, and she also asked for volunteers to help with this event.

8) Box Tops: Theresa Grissum explained that last year we made \$1,400 from Box Tops. She explained that there are also fundraising potentials with Campbell's Labels, Best Choice Labels, as well as Tyson Labels.

Elaine Green added that there are other hassle-free ways of earning money for the school. She talked about the Target Red Card earning you 5% off your purchase and 1% for the school, Citizens Bank and Trust earning the school .05 per debit card swipe, and money back on used ink cartridges.

9) Fund Requests: We had a fund request from Principal Lammers for 2 staff members to attend MOREnet Instructional Conference with an expense of \$921. This is a technology conference that would benefit the staff and students to help integrate technology into the classrooms. Laura Simmons made a motion to approve the fund request with Robyn Horst seconding the motion. The motion passed.

10) Installment to Church: Elaine Green explained that we make a yearly installment to the church for \$43,560 broken down into 3 payments with one being after the first meeting, the second around Christmas/January, and the final payment after the auction. Laura Simmons made a motion to approve the installment with Robyn Horst seconding the motion. The motion passed.

11) Election of VP: Cynda West thanked Theresa Krebs for her service as vice president, but explained that due to her new position in the Pre-K classroom that she needed to step down as vice president. Tari Frederick accepted nomination as vice president and was elected the new vice president.

The meeting closed with a group prayer of the Glory Be.